

# Green Door STEERING

## Steering Group Committee Meeting

Thursday 6 May 2021, 7.00 pm, via Zoom

**Present:** Janice Benson, John Davenport (Chair), Kath Lockhart, Eric Pye (part), Sue Rowland, Elizabeth Shorrock (Treasurer), Gilli Slater and Elizabeth Tracey. **Apologies:** Liz Clement.

Subject	Discussed / Agreed	Action	Who
<b>Minutes of Previous Meeting</b>			
The minutes of the previous meeting were approved.			
<b>Matters Arising</b>			
There were no matters arising.			
<b>Organisation</b>			
AGM	<p>Six members have said they want to attend (we need ten to be quorate).</p> <p>Liz Ford has left Steering and Liz Tracey is also leaving. Two people have said they'd like to join Steering – Tina Allonby and Heather Hanna.</p> <p>Mary Sanders and Liz Ford have left the Exhibitions Group. Janice has invited members but no-one has responded.</p>	<p>Send reminder to members</p> <p>Prepare AGM reports</p>	<p>JB</p> <p>JD/EAS</p>
<b>Finance</b>			
Transfer of Treasurer	Elizabeth hasn't yet received an April statement but has a print out.		
Bank Balance	Bank balances at the end of April were: current account – £9,348.03 and GDR (studio) - £1,694.72		
Admin Hours	<p>Janice is struggling to fit in all the worked needed within 15 hours per month. Some additional hours have been included in the 2021/22 budget which can be drawn down as needed. Agreed to be flexible about admin hours but to keep core hours as they are.</p>	<p>Itemise extra (and studio) hours on invoices</p>	JB
<b>Premises</b>			
Repairs	<p>Repairs were made to the studio roof on 15 April so we're waiting to see what happens next time we have heavy rain. Stuart is already thinking of next steps once this work is done and doesn't want the state of the ceiling to become any worse. He's thinking of taking down the chimney and boarding it up to avoid the risk of it falling down. He will evaluate once the current work is complete</p>	<p>Monitor leak</p>	<p>Studio artists</p>

<b>Membership</b>															
New members	We've had one new member since the last meeting – Jess Levine.														
2021/22 Subs	<p>An initial picture of renewals so far:</p> <table border="1"> <tr> <td>Full members @ £60</td> <td>3,600</td> <td>60</td> </tr> <tr> <td>Concessions @ £38</td> <td>228</td> <td>6</td> </tr> <tr> <td>Students @ £35</td> <td>140</td> <td>4</td> </tr> <tr> <td><b>Total</b></td> <td><b>3,968</b></td> <td><b>70</b></td> </tr> </table> <p>We budgeted for £4,750 in membership fees (this budget would give us a small surplus but needs to be finalised) so we need another £782 to hit that – this equates to a further 13 members paying the full amount.</p>	Full members @ £60	3,600	60	Concessions @ £38	228	6	Students @ £35	140	4	<b>Total</b>	<b>3,968</b>	<b>70</b>	Follow up members	JB
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<b>Exhibitions</b>															
'Green Shoots' at Upfront	The exhibition will open on Tuesday 18th May and close on Sunday 27th June, and Upfront have begun to promote it. Elaine has asked that we “give a big thanks to your artists from us, for being supportive and not wanting to remove their work after such a long time.”														
Holehird	Sara is still waiting for an exact opening date for the gallery - but it is looking like late June early July (although may well change). They are giving us a longer exhibition period to take into account the start may get pushed back - so are looking at 1 July - 12 Sept with the hang at some point in the last weeks of June. It may well be that they want to open the gallery in June in which case it could be moved forward. Sara should know more by the end of May.	Contact individual members once dates confirmed	JB												
Online Summer Exhibition – Open View	The Exhibitions Group had planned an online summer exhibition from May-June. There wasn't a lot of support from Steering because things have moved on since this was planned and galleries have opened.														
Other Opportunities	<p>Janice updated Steering on other opportunities on which the Exhibitions Group are working (or which have fallen through):</p> <ul style="list-style-type: none"> <li>• Cartmel Show – cancelled.</li> <li>• Westmorland Show - agreed not to pursue this year but to keep in touch for the future.</li> <li>• Brantwood – They have just opened and will come back to us as soon as they can. Will be 2022 or 2023 as they are rescheduling some of last year's exhibitions.</li> <li>• Old Court House - Frances has spoken to them re a selected group exhibition</li> <li>• Rydal Hall - Will contact us when open again.</li> <li>• Ulverston Pop Up Shop - Tina suggested that we could look at a pop up shop in Ulverston over the summer.</li> </ul>														

<b>Events</b>			
Art Trail	<p>A document was circulated prior to the meeting with details of members who want to take part in the Trail.</p> <p>Sue has visited the Fellside Centre. After discussion, it was agreed not to pursue this as it isn't accessible. Other suggested Kendal venues were Stramongate School or the Kirkland Centre. We also to check artist numbers at the Athenaeum re the Covid situation.</p> <p>Budgets and print costs were discussed and John proposed that we go with 3,000 A5 catalogues and 2,000 flyers. It was agree that Green Door should subsidise the Trail if needed this year as it's one thing we can do to support members.</p>	<p>Follow up Kendal venues.</p> <p>Planning meeting</p>	<p>SR</p> <p>SR/JB</p>
<b>Marketing and Website</b>			
Website	The Join Us forms were working but aren't any longer.	Look at options for forms	LC
<b>Any Other Business</b>			
Postcard Exchange	15 people have signed up to this so far.		
Mobile phone	Agreed we no longer need the old smart phone we used with Sum Up card reader.		

**Next meeting:** Thursday 24 June