

Green Door STEERING

Steering Group Committee Meeting

Thursday 14 November 2019, 7.30 pm, 8 Oxenholme Road, Kendal

Present: Janice Benson, John Davenport (Chair), Liz Ford Slater Kath Lockhart, Elizabeth Shorrocks and Elizabeth Tracey. **Apologies:** Liz Clement, Eric Pye, Colin Reynolds (Treasurer) and Sue Rowland.

<i>Subject</i>	<i>Discussed / Agreed</i>	<i>Action</i>	<i>Who</i>
Minutes of Previous Meeting			
The minutes of the previous meeting were approved.			
Organisation			
Website	Biographies of Steering members have been added to the website. JB is waiting for info from Colin, Liz Clement and Elizabeth Shorrocks, and for a photo from Liz Ford (and herself).	B/F Send info to JB	CR, LC, EAS, LF
Cheque Signatories	It was agreed that the following individuals be added to our cheque signatories: John Davenport – Chair and Elizabeth Ford – Committee Member The following individuals would be removed: Keith Shorrocks and Donna Campbell	B/F Paperwork ready to sign	CR
Finances			
Bank Account	Current account balance (at 29 October) - £4,903.74 Green Door Rising - £3,290.47		
Budget	CR will begin work on the 2020/21 budget in the next few weeks.	B/F Prepare budget	CR
Accounts	CR and JB to meet when CR is in Barrow for work.	Arrange meeting	CR
Premises			
Leak	Peill still haven't been out to fix Jamie's ceiling.	Chase Peill	JB
Membership			
New Members	JB reported there have been two new members since we last met – Lucy Bound and Sharon Cash.		
Exhibitions			
Kaleidoscope	46 members submitted work – 123 x 2D and 9 x 3D. 75% of work was accepted – JB is waiting for details from Elaine. JB shared the draft budget which indicated that the exhibition will make a surplus due to the high level of entries – a final budget will be shared at the next Steering once figures are confirmed.		
Affordable Art	45 members have told JB that they are planning to submit work – 107 x 2D for wall, 68 x 2D for browser and 27 x 3D as well as a lot of smaller items and cards. JB talked through logistics for the event including invigilation and paperwork.		

Galleries	Liz Tracey still has work at The Moon. The owners haven't looked at work from other artists to identify future exhibitors.		
Brewery Arts Centre	LF has emailed Miriam (the Chief Exec) to set up a meeting.		
Exhibitions Group	It was agreed that the distribution list should be developed and used as a basis for future poster distribution with each volunteer assigned specific outlets.	Update list	JB

Events			
Art Trail	EAS circulated the Trail feedback report and reported that three people sold significant amounts of work. It was agreed that the clash with the Torchlight event had caused problems for studio artists. The event generated a small surplus.	Check Torchlight date for 2020 Prepare report for members	SR JB
25 th Anniversary	JB and LF shared the document on plans for the 25 th anniversary which was created after the last meeting of the Exhibitions Group. CR has approved a net spend of £500-£1,000. Questions raised included whether the cross-over audience with Cartmel Show was sufficient for the proposed art fair and that the shop window event would require a lot of shops to take part (and a lot of work on our part). It was agreed to put out a call for old photos of Green Door. Steering liked the idea of Draw Kendal but this would need someone to lead this. It was agreed that an auction could work if we have a good venue, it's promoted well and the audience isn't just Green Door members. KL has contacted eight schools re the competition but had only three replies. Suggested contacts were Sara Charlesworth (Lakes School) and Annie Turner (Kendal College).	Talk to LF re SLDC (Chris Hogg and Ruth) Put call out to members re Draw Kendal Follow up schools	JB JB KL
Christmas Party	The party has been booked for Thursday 12 December at The Globe on Market Square, Kendal. Tickets will cost £6 to cover nibbles and there will be a pay bar. Members will be asked to purchase tickets in advance. There will be games, a hat competition and a prize draw. JB will collect payments and the budget for prizes was agreed at £20.	Invite members	JB
Website			
No update as LC unable to attend.			
Other Sales & Marketing			

Posters	Steering commented that posters for recent exhibitions were lovely.		
Banners and Flags	The Exhibitions Group had asked if we could buy two banners and two flags which say "Green Door exhibiting here".	Look at prices and design	JB/Shawn
Any Other Business			
Holiday	JB will work minimal hours during the week of 8 December.		

Next meeting: Thursday 9 January, 4.-00 pm , Castle Green Hotel for afternoon tea.